

# *Little Lamp Christian Counseling LLC*

## **COMPLAINTS POLICY**

It is requested by this counselor that any complaints the client may have be first directed to the counselor, Ashley Sims LPCC. Together client and counselor can determine the best course of action to rectify the situation.

If the client feels the counselor is in violation of the Ohio Administrative Code, the Ohio Revised Code or HIPAA law, the client may file a complaint with the organization below:

Ohio Counselor, Social Worker and Marriage & Family Counselor Board  
77 S High St.  
24th Flr, Rm 2468  
Columbus, Ohio 43215-6171  
Phone: 614-466-0912  
Fax: 614-728-7790  
Website: <http://cswmft.ohio.gov>